



Paparangi School

MINUTES OF MEETING OF THE PAPARANGI SCHOOL BOARD OF TRUSTEES HELD IN THE STAFF ROOM ON TUESDAY 23 FEBRUARY 2016 AT 6.00pm.

PRESENT: Tracey ARTHURS (Principal), Tony BATES (Chair and Parent elected Trustee), Clare ADAMS (Staff Representative), Vanessa HEARFIELD (Parent elected Trustee), Frith BLAIR (Parent elected Trustee).

IN ATTENDANCE: Andrea JONES (Minute Secretary)

1. ADMINISTRATION:

The Chair opened the meeting at 6pm.

1.1 DECLARATION OF CONFLICTS OF INTERESTS: No conflicts of interest were declared.

2. DECISIONS

2.1 PRINCIPALS REPORT

The Principal tabled the draft 2016 Charter for review.

The Board **UNANIMOUSLY AGREED** to accept the Principals Report.

2.2 PROPERTY REPORT

The Board **UNANIMOUSLY AGREED** to accept the Property Report.

3. MONITORING

3.1 FINANCE REPORT AND AUDIT

The Board noted that the Home & School Committee would be donating \$11k to the school.

The Board **UNANIMOUSLY AGREED** to accept the Finance Report.

3.2 3 YEAR DRAFT WORK PLAN

The Board agreed to reorganise the 2016 policy review schedule. The Chair would distribute a revised schedule prior to the next Board meeting.

3.3 OPEN ACTION ITEMS

The following items were closed at this meeting having been actioned:

Item #286 - Website Security

Item #288 - Child Protection Policy

4. DISCUSSIONS

4.1 2016 DONATION SURVEY RESULTS

The Board noted the results of the survey.

The Board **UNANIMOUSLY AGREED** to accept the Chair's recommendations.

4.2 DRAFT CHILD PROTECTION POLICY

Due to an administrative oversight, the Board **UNANIMOUSLY AGREED** to hold this item over to the next Board meeting.

**THE MEETING WEND INTO COMMITTEE AT 7.35PM
THE NORMAL MEETING RESUMED AT 7.38PM**

5. GENERAL BUSINESS

5.1 ENVIRONMENTAL PLANNING GROUP

The Board discussed funding of a bike track. The Board noted its support for such an undertaking, however, current and future infrastructure prevent further resources being committed in 2016.

5.2 HOME & SCHOOL COMMITTEE

The Chair and Principal met with the Home & School committee and went through their 2016 fundraising schedule. The **UNANIMOUSLY AGREED** that a comprehensive list of fundraising and school activities would be distributed to the parent community as soon as practicable.

6. AGENDA

6.1 IDENTIFYING ITEMS FOR NEXT MEETING

The Principal tabled Ministry of Education notice that the Boards of Trustees are to record and disclose hours of Board activity.

7. ADMINISTRATION

7.1 CONFIRMATION OF MINUTES 19 JANUARY 2016

The Chair moved they be accepted as a true and accurate record. The Board **UNANIMOUSLY AGREED**.

8. MEETING CLOSURE

8.1 EVALUATION

The Chair advised the Board that he would seek their feedback on the evening's meeting

8.2 NEXT MEETING – TUESDAY 22 MARCH 6.00PM

The meeting closed at 8.05PM

Confirmed: _____ Date: _____
Chairperson